



EMIA 2019 Summer Intensive Student Handbook





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April, 2019

Dear EMIA Students,

I send you the warmest dance welcome full of high energy and excitement for an intense and fun summer full of humanity, full of dance for our **14th** Anniversary Year! We are thrilled to be at Hofstra University this summer for the first time, under a collaboration with Hofstra's Performing Arts and Dance Department.

The 2019 EMIA family and Artists in Residence, are waiting eagerly for your arrivals. In this handbook you will find all of the necessary information you will need in order to assist you in preparing for a summer unlike any other.

We only have the highest of expectations in our commitment in helping you to succeed in your dreams for this summer. Please read the following information and guidelines carefully to make sure you are updated when you begin this summer! Also, In the coming weeks please make sure you visit our web site – EMIAdance.org, which will give you answers to many of your questions and provide you with needed information.

Make sure you complete and return all documents as requested. We have enclosed the important medical forms with explanations below. Do not hesitate to call or email Steffen Coleman 860.350.6494 or steffenemia@gmail.com) if you have any questions.

We'll see you soon!

Thank you. Sincerely,

A handwritten signature in cursive script that reads "Earl".

Fredrick Earl Mosley



GENERAL INFORMATION
EMIA 2019 - July 7 – August 3
Session 1 – July 7 – July 20
Session 2 – July 21 – August 3

In preparation for the upcoming summer intensive, we hope the following information will answer many of your questions. Please review all the General Information material below. Many of the forms and additional details can be found on the website: EMIAdance.org. Please discuss the information as a family. If you have questions or do not have access to the web, call or email Steffen Coleman (860.350.6494; steffenemia@gmail.com).

FINAL TUITION PAYMENTS

Remember, if you have not made your final tuition payment, it is DUE PRIOR to ARRIVAL by **June 21, 2019**. If you have any questions regarding tuition, payments plans or scholarships, please contact us.

REQUIRED MEDICAL FORMS

The completed medical exam form (or copy of recent physical with the same information), medical authorization form and insurance carrier information (forms on the web on the "Student Information" page) **MUST** be completed and emailed as a pdf, mailed, or faxed by June 30th to Earl Mosley's Institute of the Arts (EMIA), 2 Merry Acres Lane, New Milford, CT 06776 or faxed 860.210.1986. **NO student, regardless of age, will be permitted to attend without these forms on file.** Remember to keep a copy of each signed form for your records. Each student must also provide a photo copy of his/her medical insurance card. You will need to complete a medical authorization form for **each** medication (including over the counter drugs). All medications will be kept under lock by the staff and students will self-administer their drugs at meal times as distributed by the staff.

STUDENT GUIDELINES AND PERMISSION & RELEASE FORMS

In addition to the medical forms, signed copies of the Student Guidelines, and Permission and Release forms, **MUST** also be signed and mailed or faxed to EMIA.

EMIA Summer Intensive LOCATION
Hofstra University
1000 Fulton Road
Hempstead, NY 11549

CHECK-IN

Session 1, Sunday, July 7 9:00am

Session 2, Sunday, July 21 9:00am

Check-In Schedule on Sunday, July 1 and Sunday, July 15

9:00am - 11:00am	Check-in in the Student Center. Please be on time check-in closes at 11:45.
9:30am – 11:00am	Move into dorm rooms
11:00am-12:00noon	Welcome for Students and Parents in the Student Center
12:00pm-1:00pm	Lunch for Students
1:00pm – 5:00pm	Placement Assessments



Campus Locations

A map of the campus may be found by visiting the link below. There is a link to a printable map and an interactive map.

https://www.hofstra.edu/visitors/visitors_info_dirmaps.html

Housing: EMIA will be housed in two Dorms: Netherlands: Utrecht (under 18) & Orange (18 and older)
Student Center: Most meals may be purchased at various food vendors in the student center. There are also several coffee shops, etc. located around campus

Classrooms: Lowe, Calkins, LH Comm

Theater: Schaeffer Black Box Theater

Parking: Make sure you locate "Public" parking lots and do not park in Faculty lots

Getting to Hofstra

Directions to Hofstra may be found on their website (see links below). Please note that EMIA does not provide any transportation services.

For General Directions visit:

https://www.hofstra.edu/visitors/visitors_info_hofdirect.html

For Driving Directions visit

Note, for GPS directions input 900 Fulton Avenue, Hempstead, NY

https://www.hofstra.edu/visitors/visitors_info_drivedirect.html

For Flights, Buses, Trains visit:

https://www.hofstra.edu/visitors/visitors_info_publictrans.html

Campus Shuttle Bus from the Train Station (Note, please check the summer schedule)

https://www.hofstra.edu/visitors/visitors_info_shuttle.html

PUBLIC SAFETY

In case of an emergency, call: 516.463.6789. The public safety Front Desk number is 516.463.6606. There is also a general information office located in the student center.

REACHING STUDENTS & MEDICAL EMERGENCIES

- Routine messages will be posted at the daily meeting. Staff will not be able to reach students in classes unless it is an extreme emergency.
- Students are also required to turn off cell phones during class.
- The health director's contact information will be posted and given to parents at check-in.
- In an emergency or for specific program questions call the Camp Director, Sheryl Thomas at 617.792.6918.

DAILY SCHEDULE

- Classes will run daily from 9:00am to 10:30pm as indicated on the sample schedule. Note, teachers, classes and times on the schedule are subject to change during each session. Students will be assigned to classes following the placement audition. Placement auditions will be held each Sunday for arriving guest artists.
- Daily Meeting is mandatory – (time and location may vary).
- Breakfast, lunch and dinner meals times will vary by level and day of the week.
- Evening activities including some classes will run 6:30-10:30pm.
- Special events, such as performances, are posted on the website and included in the packet.
- All additions and changes in schedule will be posted online and announced daily.
- The enclosed schedule is subject to change prior to arrival and during the intensive as needed.



STUDENT MEALS

Breakfast, lunch and dinner are scheduled in the weekly schedule and may vary. Meals may be paid for by the Hofstra card (ordered in advance), cash, debit card or credit card. All may be used at the various food vendors on campus.

ATTIRE

Attire requirements for classes are posted on the Summer Intensive page on the web and are included in this handbook. **Teachers are asked to strictly enforce the classroom attire.** During free time, students and faculty dress in “camp” style – casual and comfortable: t-shirts and shorts. Evenings can be chilly, so bring a light jacket or sweatshirt and jeans. Lightweight raingear is also a must and a hat/cap for sun is also recommended. Residential students should plan on marking all clothing with an indelible marker. Remember to bring bug repellent and sun screen. Please leave all valuables at home. **EMIA will not be responsible for lost or stolen property.**

CARS

Everyone must register his/her car at check-in. All parking must be in one of the “Public” lots. Residential students under 18 must turn in their keys and are not permitted to leave campus. No residential student under 18 is to ride with a day student or anyone else at any time during the sessions, unless special permission has been granted in writing by the parents of both parties and presented to Sheryl Thomas. No student under 18 is permitted to ride with any student, faculty or staff member without written permission. Failure to comply with these rules will result in expulsion with no refund.

CELL PHONES & COMPUTERS

Cell phones must be turned off during classes. Phones and computers may be used only when not in class or when permitted by the class teacher/artist. EMIA is not responsible for lost, stolen or damaged electronic devices such as phones and computers.

SPENDING MONEY

Students should plan on bringing spending money. Those who wish to keep money (and other valuables) locked in the office may do so. **Keeping cash locked up with Residential Life Directors is highly recommended.** **EMIA is not responsible for lost or stolen cash or personal belongings.** Access to locked items will be once per day at a specified time. There is no access to an ATM on campus.

DANCE CELEBRATIONS

Students will perform as noted on the intensive calendar. Family members are welcome to eat at any of the cafés around campus or in the student center.

T-Shirts

T-shirts must be ordered by JUNE 7th. See the order form on the website.

VIDEOS

Performance videos are available for each performance. You may wait until EMIA to decide which DVDs, BluRay Disk or Video Link you would like to order. Orders may NOT be made AFTER August 10th.

RESIDENTIAL STUDENTS

HOUSING

All students and faculty will be housed in the Netherlands dorms: Utrecht (under 18) and Orange (over 18). All students will be under the supervision of Resident Assistants (RAs). Rooms are assigned with age in mind, but without regard to race, color, creed or national origin. Students are financially responsible for any damages caused by them to their dorm rooms, equipment or other facilities during their stay and expected to leave the room as clean as they found it on arrival. Room keys will be distributed at check-in. If you have not done so in advance, **please bring a check for \$100 made out to Hofstra University for the key deposit.** Checks will be held and returned or voided when your room is inspected and you return your key at check-out at the end of the two weeks /four weeks. Lookout charges will be \$10 per incident paid to Hofstra. There are two double rooms per suite with a full bathroom. The lounge in each dorm has a kitchen (no refrigerator). You may rent a refrigerator/microwave unit from Hofstra by May 15th (see the website form).

RESIDENT ASSISTANTS

- Resident Assistants (RAs) are housed in each dorm and on-call from 9:30pm-8:00am.
- RAs will conduct a floor check-in at 10:30pm each night (for ALL students regardless of age).

Earl Mosley's Institute of the Arts, 2 Merry Acres Lane, New Milford, CT 06776, 860.350.6494v, 860.210.1986f, info@EMIAdance.org. EMIA is a subsidiary of the not-for-profit Diversity of Dance, Inc.



- Students under 18 are not permitted to leave the dorms after the 10:30pm check-in.
- Quiet Time is 10:30pm-11:30pm with lights out at 11:30pm.

WHAT TO BRING

- Bedding: pillow, sheets (standard twin), pillow cases, blanket (or sleeping bag) (or Rent Bedding by May 15th, see form on the website)
- Dorms (and classrooms are air conditioned).
- Toiletries: towels, soap, toothbrush, toothpaste, deodorant, shower flip-flops, etc. You must have all your own supplies. Recommended: bring a shower caddy so you don't lose anything.
- Don't forget things such as pens, paper, flashlight, bug repellent, sun block, camera, batteries, etc.
- Cell phones and laptop computers

LAUNDRY

- Laundry is free. Machines are located in the dormitory.

ADDITIONAL NIGHTS Students arriving early due to flight schedules for Session 1 (Saturday, July 6) or Session 2 (Saturday, August 3) must pay an additional per diem rate per night. **Advance reservations for an extra night are required.** Please make sure that you notify Steffen Coleman of your plans in advance.

Leaving Campus

LEAVING CAMPUS – During the Day or Evening

- Any student UNDER 18 MUST sign-out with Sheryl a Resident Assistant with a parent present when being picked up. Students must sign-in when returning and should not miss any classes/rehearsals.
- NO student UNDER 18 is permitted to ride in a car with any student without WRITTEN authorization by the student's parent.
- Students OVER 18 may leave campus without notification.
- Students OVER 18 who leave campus after 10:30 check-in, should let their RA know what time you expect to be back.

LEAVING CAMPUS OVERNIGHT

- Students OVER 18 must inform their RA at the previous night's check-in
- Students UNDER 18 leaving campus for overnight must have a parent's written or verbal permission 24 hours in advance. When the parent arrives to take the student off campus, they need to check-out with Sheryl or an RA. A note signed by Sheryl will be given to an RA by the student prior to leaving.

GUESTS

- Students are welcome to have guests on campus during the day and evening only. Family members may be in the dorms when visiting during the day and early evening. Guests however should visit with students in common areas. Please see Sheryl to get permission for guests to visit in the dorms. Male guests may not be in female dorms, and female guests may not be in male dorms under any circumstance, unless accompanied by a faculty member.
- NO guests are permitted to stay OVERNIGHT under any circumstance!

CHECK-OUT

- RAs will post the check-out time for Saturday afternoon and Sunday morning.
- Students checking out must empty their trash cans in the large trash container in the dorm maintenance closet. Each room needs to be swept out and armoire, bureau and desk left open for RA's inspection. Furniture should be put back in its original position. The RA's will check the room and sign-off that it is clean, collect the key and void the key deposit check.
- All medications must be picked up from the health director or Sheryl prior to leaving.



EMIA 2019 Calendar

SESSION ONE July 7-20

July 7	Sunday	9:00am-12:00pm	Session One Check-In
July 7	Sunday	1:00pm-5:00pm	Technique and Repertory Placements
July 8-12	Monday -Friday		Classes, Workshops, Rehearsals
July 10	Wednesday	4:15 & 6:30	Dance Talks
			Workshop, Performance and Q &A
July 12	Friday	8:00pm	EMIA Party TBD
July 13	Saturday	7:00pm	EMIA Performance
			Online Ticket Sales Available in July
July 14	Sunday		Special Activities TBD
July 14	Sunday	5:00pm	Repertory Placements
July 15-19	Monday –Friday		Classes, Workshops, Rehearsals
July 17	Wednesday	4:15 & 6:30	Dance Talks
			Workshop, Performance and Q &A
July 19	Friday	2:30pm	Student Choreography Showing
July 20	Saturday	1:00pm-5:00pm	Check-Out Session One Only
July 20	Saturday	7:00pm	EMIA Performance
			Online Ticket Sales Available in July

SESSION TWO July 21 – August 3

July 21	Sunday	9:30am-12:15pm	Session One Check-In
July 21	Sunday	1:00pm-5:00pm	Technique and Repertory Placements
July 22-26	Monday –Friday		Classes, Workshops, Rehearsals
July 24	Wednesday	4:15 & 6:30	Dance Talks
			Workshop, Performance and Q &A
July 26	Friday	8:00pm	EMIA Party TBD
July 27	Saturday	7:00pm	EMIA Informal Showing, Student
			Choreography and Emergency
			Choreography
			Online Ticket Sales Available in July
July 28	Sunday		Special Activities TBD
July 28	Sunday	5:00pm	Repertory Placements
July 28	Sunday	7:00pm	Emerging Choreography Showcase
July 29- Aug 2	Monday -Friday		Classes, Workshops, Rehearsals
July 31	Wednesday	4:15 & 6:30	Dance Talks
			Workshop, Performance and Q &A
Aug 2	Friday	2:30pm	Student Choreography Showing
Aug 3	Saturday	1:00pm-5:00pm	Check-Out
Aug 3	Saturday	7:00pm	EMIA Performance
			Online Ticket Sales Available in July

Note: All classes, artists, performances subject to change

Performances Held in the Schaeffer Black Box Theatre



EMIA 2019 Student Choreography Showing! & Emerging Choreographers Showcase

Student Choreography Showing!

1. Open to all Level A and B students who are not chosen for the Emerging Choreographers Showcase.
2. Students can create dances in a style of their choice as long as it is appropriate in content and music.
3. The maximum length of any piece performed is 3 minutes without exception.
4. Students participating will have studio usage until 10:45pm each night in studios opposite the dorms. Students must clean studios promptly when finished.
5. Students are allowed to dance in two works maximum and choreograph one work maximum.
6. The performance of the works will be informal without lights and (without) EMIA costumes.
7. A selected work may be chosen to be performed at the official EMIA concert that weekend.
8. EMIA faculty will monitor the students' development of their works and offer suggestions and guidance during the creation process.
9. Students should have music both on cd and ipod.
10. Mr. Mosley and Ms. Thomas have final say in determining if a work will be performed in the Student Choreography Showing!, and if a work is selected for the main stage weekend performance.

Emerging Choreographers Showcase!

1. Students who feel they have what it takes to create a full act of dance for the main stage are encouraged to be prepared to show Mr. Mosley and Ms. Thomas a solo work no longer than 2 minutes after dinner on the first day of session one and session two placements. The choreographers for the showcase will be chosen directly after.
2. The process will allow two to three choreographers an opportunity to showcase their work with full lights and costumes in front of the full student body and community!
3. Each choreographer chosen will have a maximum of 15 minutes of stage time to show their work(s).
4. EMIA Artists/Teachers will mentor and curate this event.
5. Each choreographer has a choice of how they wish to present themselves in their evening performance. If a choreographer decides to do a group work; the maximum amount of dancers is eight and the minimum is one/solo.
6. Choreographers chosen will also have a process in how to create lighting and select costumes for such works.
7. All choreographers will share the same evening. Mr. Mosley and Ms. Thomas will determine the order of the program; if needed.
8. Each choreographer will have studio time each night until 10:45pm to work on their pieces.
9. Each Choreographer will have almost two weeks to finish their works and get them ready for the main stage. The projected time for the showcase will be the third Sunday and open to dancers attending both sessions.
10. Any work not ready for the main stage will not be performed.
11. Students (without exception) who participate as part of the Emerging Choreographers Showcase, cannot participate in the Student Choreography Showing!, unless permitted by Mr. Mosley and Ms. Thomas.

Please note, student and emerging choreography stipulations and guidelines are subject to change.



Attire Check List for Classes

Ballet & Modern

- All men and women will need ballet slippers, canvas if possible, color optional.
- All women are required to have pointe shoes for intermediate/advanced Ballet Class.
- All elastic and/or ribbons for ballet slippers and pointe shoes should be properly sewn.
- All students may wear form fitting sweats, leggings, form-fitting shorts; if temperature in the studio is not warm. Once the teacher feels students are warm, students must remove outer clothing. Absolutely no baggy dance attire may be worn during dance class.
- Women and Men should wear leotards (color optional) and pink or tan tights underneath leotards for Ballet and may wear tights over leotards for Modern Classes. Men are allowed to wear a tight-fitting tank top.
- All students must also wear clothing without large labels displayed when taking class.
- All women must wear tights underneath leotards for Ballet Class and over the tights for Modern Class.
- Men should wear heavy duty tights and dance belts, no boxer shorts.
- Men and Women should have tights worn below the calf and just above the ankle for Modern Class. Footed tights or tights worn just above the line of the ballet slipper must be worn for Ballet Class.

African

- Women should wear leotards (color optional) and tank tops and an African print Lapa (knee-length, sarong-type wrap skirt) or Balinese print sarong or loose-fitting shorts if it is not possible to have a Lapa or sarong. If you do not have one, you may borrow one while at EMIA.
- If possible, women should have a head scarf made out a square yard (36" x36") of print fabric.
- Men should wear tank tops and loose-fitting drawstring pants (in African or Balinese print) or loose-fitting sweats/shorts.

Modern Tap

- A tap workshop may or may not be held. Do not buy tap shoes if you do not already have them.

Jazz

- Attire worn in Modern classes must be worn for jazz classes.
- Jazz shoes are preferred over jazz sneakers, but at the discretion of the teacher.

Commercial Hip Hop, Street Jazz

- Loose sweats, tank tops or t-shirts will be worn in Hip Hop classes.
- Students should wear jazz sneakers (sneakers are also acceptable).
- Head gear/wraps is not permitted in class.

Repertory & Composition

- Attire worn in Ballet Class or Modern must be worn for Repertory and Composition classes as instructed by the instructor. Cut off tights or bikers shorts above the knee are not permitted for Repertory or Composition Classes without the permission of Mr Mosley.

General

- Women and Men need to keep their hair off the face at all times, secured neatly.
- Women must wear a classical bun for ballet class if hair permitting or secured neatly.
- Men must wear simple style of hair cut close without designs. NO Mohawk hair styles are permitted in any class.
- Men are required to wear dance belts underneath their dance attire at all times for protection and consideration to others.
- Plan on doing laundry frequently if you bring only a single set of clothing, as the rooms will be hot and you will work-up a sweat.
- Due to allergies, that you or other classmates may suffer, we are requesting that you purchase stick deodorants that are scentless such as Arm & Hammer and avoid highly perfumed spray deodorants.
- **NO JEWELRY** of any kind will be permitted in class, including necklaces, earrings (small studs only), rings, etc. – this applies both to men and women. Please be aware this is a safety issue and must be adhered to at all times.
- Head wraps are not permitted in any class.
- GUM chewing is **NOT** permitted in classes.



EMIA Week One 2018 Schedule SAMPLE. Schedules will be posted on the website and students should plan on checking their phones for updates and changes daily.

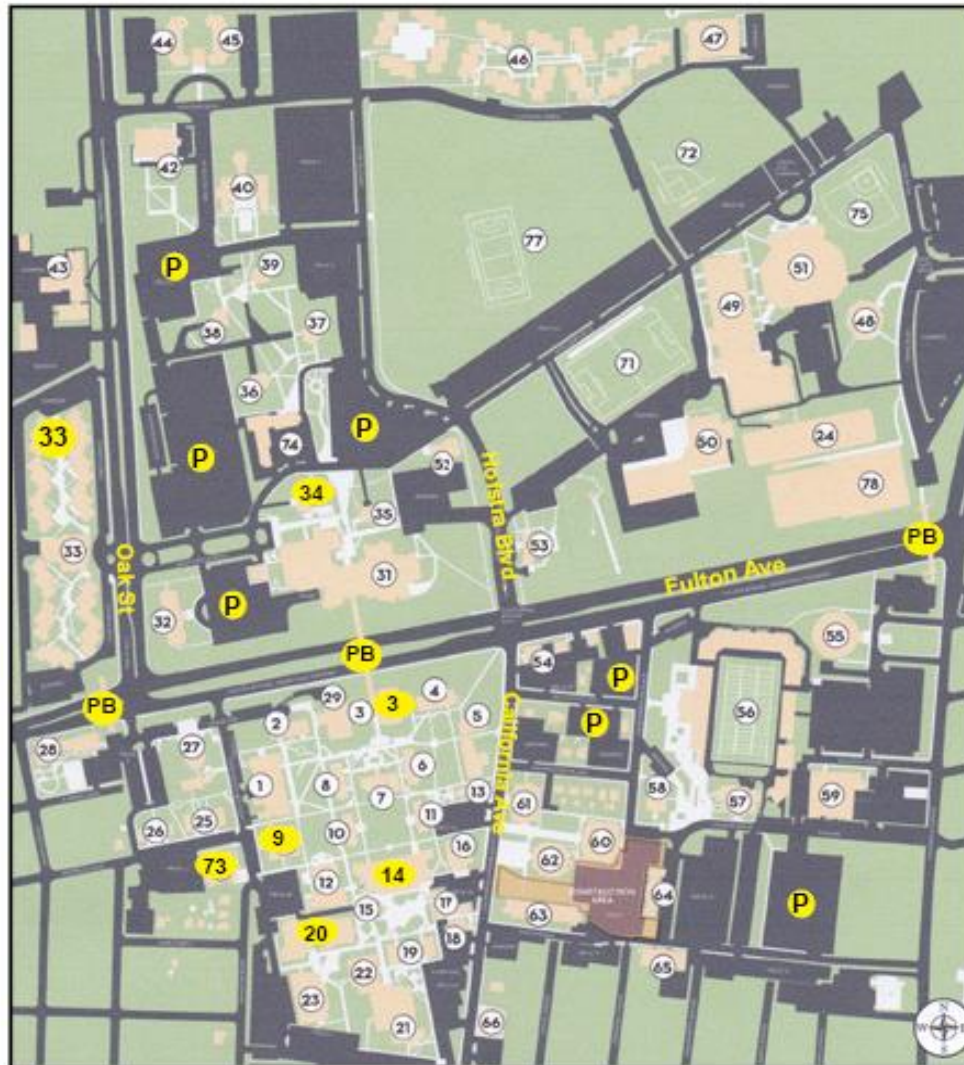
Session 1	Week ONE	DRAFT ONLY	<i>Earl Mosley's Institute of the Arts 2018</i>		
	Monday July 3	Tuesday July 4	Wednesday July 5	Thursday July 6	Friday July 7
8:45-9:45	8:45-9:45	8:45-9:45	8:45-9:45	8:45-9:45	8:45-9:45
Morning Class	Dance History Track A	Dance History Track A	Yoga Track A	Pilates Track A	Floor Barre Track A
9:50-10:20	9:50-10:20	9:50-10:20	9:50-10:20	9:50-10:20	9:50-10:20
Daily Meeting	Daily Meeting	Daily Meeting	Daily Meeting	Daily Meeting	Daily Meeting
10:30-11:50	10:30-11:50	10:30-11:50	10:30-11:50	10:30-11:50	10:30-11:50
Lowe 110	Ballet IIB	Ballet IA	Ballet IIB	Ballet IA	Ballet A
Lowe 108	Ballet IIIB	Ballet IIA	Ballet IIIB	Ballet IIA	Ballet B
Lowe 106	Ballet IB	Ballet IIIA	Ballet IB	Ballet IIIA	Ballet C
Calkins 139	Modern IA	Modern IB	Modern IIA	Modern IB	
LH Comm 209	Modern IIA	Modern IIB	Modern IA	Modern IIB	
Schaeffer Black Box	Modern IIIA	Modern IIIB	Modern IIIA	Modern IIIB	
Outdoor Dance Theater					
12:00-1:20	12:00-1:20	12:00-1:20	12:00-1:20	12:00-1:20	12:00-1:20
Lowe 110	Modern IIIB	Modern IIA	Modern IIB	Modern IA	Modern A
Lowe 108	Modern IB	Modern IIIA	Modern IB	Modern IIA	Modern B
Lowe 106	Modern IIB	Modern IA	Modern IIIB	Modern IIIA	Modern C
Calkins 139	Ballet IIIA	Ballet IB	Ballet IIIA	Ballet IB/IIB	
LH Comm 209	Ballet IIA	Ballet IIB	Ballet IIA	Ballet IIIB	
Schaeffer Black Box	Ballet IA	Ballet IIB	Ballet IA	Rep 1 - Mosley	Rep 2 - Mosley
Outdoor Dance Theater					
1:30-2:00	1:30-2:00	1:30-2:00	1:30-2:00	1:30-2:00	1:30-2:00
Break	Break	Break	Break	Break	Break
2:00-3:20 Choreo/Lab	2:00-3:20	2:00-3:20	2:00-3:20	2:00-3:20	2:00-3:20
Lowe 110	Emerging Choreo	Emerging Choreo	Emerging Choreo	Emerging Choreo	Emerging Choreo
Lowe 108	Mens Ballet Brown	Pointe Tan	Pointe Brown	Pointe Tan	Pointe
Lowe 106	Pointe Brown	Womens Ballet	Mens Ballet Brown	Womens Ballet	Mens Ballet
Calkins 139	Emerging Choreo	Emerging Choreo	Emerging Choreo	Emerging Choreo	Emerging Choreo
LH Comm 209	Yoga	Yoga	Yoga	Yoga	Womens Ballet
Schaeffer Black Box	HipHop	HipHop	HipHop	HipHop	Jazz
Outdoor Dance Theater					
3:30-6:00 Rep Rehearsal	3:30-6:00	3:30-6:00	3:30-6:00	3:30-6:00	3:30-6:00
Lowe 110	Student Choreo Lab	Student Choreo Lab	Student Choreo Lab	Student Choreo Lab	Student Choreo Lab
Lowe 108	Student Choreo Lab	Student Choreo Lab	Student Choreo Lab	Student Choreo Lab	Student Choreo Lab
Lowe 106	Student Choreo Lab	Student Choreo Lab	Student Choreo Lab	Student Choreo Lab	Student Choreo Lab
Calkins 139	Student Choreo Lab	Student Choreo Lab	Student Choreo Lab	Student Choreo Lab	Student Choreo Lab
LH Comm 209	African Rep Jackson	African Rep Jackson	African Rep Jackson	African Rep Jackson	African Rep Jackson
Schaeffer Black Box					
Outdoor Dance Theater					
2:10-6:00pm	2:10-6:00pm	2:10-6:00pm	2:10-6:00pm	2:10-6:00pm	2:10-6:00pm
Lowe 110					Rep
Lowe 108					Rep
Lowe 106					Rep
Calkins 139	Rep A	Rep B	Rep A	Rep B	Rep
LH Comm 209	Rep A	Rep B	Rep A	Rep B	Rep
Schaeffer Black Box	Rep A	Rep B	Rep A	Rep B	Rep
Outdoor Dance Theater	Rep A	Rep B	Rep A	Rep B	Rep
6:00-7:00	6:00-7:00	6:00-7:00	6:00-7:00	6:00-7:00	6:00-7:00
Dinner Break	Dinner Break	Dinner Break	Dinner Break	Dinner Break	Dinner Break
7:00-9:00	7:00-9:00	7:00-9:00	7:00-9:00	7:00-9:00	7:00-9:00
Lowe 110	Workshop Monday! Gagat	Workshop Tuesday! Vogue!	Coming Together!!	Workshop Thursday! Improv!	
Lowe 108					
Lowe 106					
Calkins 139					
LH Comm 209					
Schaeffer Black Box					
Outdoor Dance Theater					
Lowe 110					
Lowe 108					
Lowe 106					
Calkins 139					
LH Comm 209					
Schaeffer Black Box					
Outdoor Dance Theater					

Classes, Teachers Choreographers and Schedules are subject to change



Hofstra University

1000 Fulton Avenue, Hempstead, NY



EMIA 2018

- | | |
|-------------------------------|---|
| 9 Emily Lowe Hall | 33 Netherlands Dormitories
(Utrecht under 18 & Orange over 18) |
| 14 Calkins Hall | P Public Parking |
| 20 Herbert Lawrence - LH Comm | PB Pedestrian Bridges |
| 73 Schaeffer Black Box | 31 Student Center (food court, multipurpose room & plaza rooms) |
| 3 Cultural Center Theater | |



EMIA 2019

Permission & Release Form

Please sign and mail or fax to:
Earl Mosley's Institute of the Arts
2 Merry Acres Lane, New Milford, CT 06776
Fax 860.210.1986

I agree with and/or give my permission to Earl Mosley's Institute of the Arts (EMIA), permission to:

- Use of student photographic or video images for educational and promotional purposes;
- Transportation to Hofstra area urgent care center if needed in cars, vans, or buses or the train station, etc.
- Attendance at and transportation to and from weekend outings or field trip(s) if applicable between July 7 – August 3.
- Transportation by EMIA staff or faculty if needed, in cars, vans or buses
- Securing emergency medical treatment if necessary

On behalf of myself and/or my son/daughter, I represent that I am (if over 18) or he/she/they (if under 18) are in good physical condition and health, and am/are able to engage in all physical activities planned or contemplated by EMIA. I hereby release and discharge EMIA (Diversity of Dance, Inc.) from any and all claims or liability arising out of any injury or disability suffered by me (if over 18) or him/her/them (if under 18) through or as a result of any misrepresentation concerning my (if over 18) his/hers/their (if under 18) physical condition, or arising out of negligence on the part of EMIA (Diversity of Dance, Inc.) in the conduct of the Summer Dance Institute or any related ancillary, incidental or necessary activities.

Print Student(s) Name(s) _____

Parent/Guardian Signature _____ **Date** _____

Student Signature (under 18) _____ **Date** _____

Student Signature (over 18) _____ **Date** _____



STUDENT GUIDELINES

General Institute Policies & Rules

Email (preferred), mail or fax to: info@emiadance.org

Earl Mosley's Institute of the Arts

2 Merry Acres Lane, New Milford, CT 06776

Fax 860.210.1986

These guidelines (general Institute policies and rules and class attendance rules) are designed to make sure that everyone has a safe and enjoyable time at Earl Mosley's Institute of the Arts (EMIA). Please read them carefully and discuss them with your parent (if under 18) to be sure you understand each point.

1. **Smoking:** Smoking is **not permitted** anywhere on campus, regardless of age.
2. **Drug & Alcohol Policy:** EMIA maintains a **zero tolerance policy for alcohol consumption, or any illegal substances** (such as marijuana). Violation of this policy will result in immediate dismissal and forfeiture of tuition.
3. **Check-In:** All residential students **must check-in each night at the dorms at 10:30pm** regardless of age. Students under the age of 18 must stay in the dorm (with lights out and quiet at 11:30pm). Students over 18 may leave the dorm after check in, but must notify their RA where they will be going, and must be in their rooms, lights out, by no later than midnight. Forman faculty and their families live in the dorms; please respect their rights.
4. **Mixed Gender Dorms:** Each dorm has specific rules to be signed on the first night at check-in. Students agree to abide by the guidelines set forth.
5. **Resident Assistants:** The RAs are responsible for everyone's well-being in the dorms. Please respect their requests.
6. **Two-Strike Policy:** Any student violating any curfew or behavioral rule will receive a warning in writing the first time and will have his/her parent's called the second time, at which time, the student will be dismissed and tuition will be forfeited.
7. **Be On Time:** Class attendance is mandatory as set out in the schedule or as changed at daily meetings. Being on time, means dressed and ready to take class at the start time. Dorm check-in is at 10:30 pm. Lateness for either will earn "one strike" (see #6).
8. **Daily Attendance:** Attendance at daily meetings after lunch is mandatory.
9. **Evening Attendance:** Attendance at evening activities is mandatory for all residential students (and highly recommended for day students).
10. **Driving Policy:** Any residential student under 18 who brings their car to campus must turn in their keys upon arrival. All day students under 18 who drive to the campus must leave their keys with staff each morning. No student under 18 is permitted to ride with any other student at any time without express written permission by both parents.
11. **Medications:** All medications **MUST** be checked in at the start of camp and will be monitored by the program's medical provider. Those with epipens or inhalers will keep an extra with them.
12. **Leaving Campus:** Residential students under the age of 18 are not permitted to leave the campus for any reason unless accompanied by a member of the EMIA staff in case of emergency. Parents who wish to take their son/daughter off campus during each session, **MUST** sign-out their child with the Residential Life Coordinator.

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Daily Class Attendance & General Class Rules

Email (preferred), mail or fax to: info@emiadance.org

Earl Mosley's Institute of the Arts

2 Merry Acres Lane, New Milford, CT 06776

Fax 860.210.1986

1. Students will not be allowed to take a technique or repertory class, if he or she is ten minutes late or more. Each student must ask the instructor if they are permitted to take class in the event the student is late for class.
2. Students enrolled in only one two-week session are not permitted more than one unexcused absence from a technique classes. Students will forfeit the opportunity of performing at the mid-summer performance in the event of acquiring such an absence.
3. Students enrolled in the both sessions, four-weeks, are not allowed to miss more than three unexcused absences from technique classes in total. Students will forfeit the opportunity of performing at the final performance in the event of acquiring too many (TBA) unexcused absences.
4. Students who do not perform in any event throughout the summer, whether due to an excused or unexcused absence, will not receive a refund of tuition costs.
5. Students who become a discipline problem in class shall be sent to Mr. Mosley or Ms. Thomas promptly.
6. Students who are not feeling well or injured are required to observe class and take notes on the lesson given.
7. Students not able to observe class because of injury, illness, or personal situations will be held responsible for getting this excused by the teacher, or the absence will be recorded as unexcused.
8. Students will be sent home from the school immediately if found destroying property, violating or threatening others, harming themselves, or any other acts deemed inappropriate by the administration.
9. Unexcused tardiness to class three times will result in a warning to the student and parents. One more results in dismissal with no refund.

If for any reason these rules and regulations are not complied with, EMIA reserves the right to ask the student to leave with no refund of tuition.

Student First Name: _____ Last Name: _____

Student Signature if over 18: _____ Date: ____/____/____

OR

Parent/Guardian Signature if under 18: _____ Date: ____/____/____

Parent/Guardian First Name: _____ Last Name: _____



MEDICAL FORMS

The following forms **MUST** be printed and signed and submitted prior to or at check-in on the first day. Please note, These forms are **REQUIRED** to participate.

1. **Youth Camp Health Exam** MUST be printed and signed by physician.
**Note: the health exam form may be valid for up to 3 summers. If you are a returning student, please check with us to see if you are current.
2. **Authorization for Self-Administration of Medicine by Camper**
MUST be printed and signed by physician in order for students to carry and self-administer their medications (in two places). Please fill out **ONE form PER** medication to be self-administered. Note, we must have a form for **each medication whether a prescribed OR over-the-counter medication.**
3. **Insurance Card Form** MUST be printed and name filled in. Then front and back of insurance card must be copied or scanned.
4. **Meningococcal Meningitis Vaccination Response Form** MUST be signed along with the other forms. Note there is complete information about the disease below in the handbook.

All forms must be returned to Steffen Coleman via mail at EMIA, 2 Merry Acres Lane, New Milford, CT 06776 OR scanned and emailed to steffen@EMIAdance.org or brought to check-in



Health Insurance Card Form

Please Print:

Student's First Name: _____ Last Name: _____

If Policy is under a primary name (ie parent), please include:

Policy Holder First Name: _____

Policy Holder Last Name: _____

- Please print the **FRONT AND BACK** of your insurance card on **THIS** form
- Please note any information that is not clear on the copy of the card
- Return by:
 1. Fax to 860.210.1986 If you fax the card information, please **PRINT** the information to the side of the card if faxing. Faxes of cards often come through as black blurs.
 2. Or Mail 2 copies to Steffen Coleman, EMIA, 2 Merry Acres Lane, New Milford, CT 06776.
 3. Or Email to steffen@EMIAdance.org

Note: If the name insured is UNDER a parent/guardian's policy, we need the PRIMARY policy holder's name on this form.

Thank You.



YOUTH CAMP HEALTH EXAM/RECORD

Physical Exams Are Valid For **ONE** Year From Date of Last Examination

NOTE: You may submit a physical exam record instead of this form, as long as it is signed, dated, and was completed between July 2018 and June 2019

**Please Return Completed Form to Camp via Email: steffenemia@gmail.com (preferred)
Or to EMIA, 2 Merry Acres Lane, New Milford, CT 06776, fax 860.210.1986**

Name _____ Date of Birth _____ Phone (____) _____
Guardian _____ Address _____
City _____ State _____ Zip _____
Emergency Contact _____ Phone (____) _____
Date of Arrival at Camp _____ Departure Date _____

TO BE COMPLETED THE SPECIFIED MEDICAL PRACTITIONER

Date of Exam _____

- ☐ May participate in all camp activities
☐ May participate except for _____

Medical information pertinent to routine care & emergencies _____

Is the individual taking perscription medication? ☐ YES ☐ NO
If yes, indicate perscription(s) _____

Does the individual have allergies? ☐ YES ☐ NO Explain _____

Is the individual on a special diet? ☐ YES ☐ NO Explain _____

This camper/staffer is up-to-date on all the following routine childhood immunizations currently recommended by the American Academy of Pediatrics & National Advisory Committee to Immunization Practices:

	Yes/No	Date		Yes/No	Date
Measles			Hepatitis B		
Mumps			Diphtheria		
Rubella			Pertussis		
Chickenpox			Polio		
Tetanus			Hib (haemophilus influenza type b)		

Comments _____

Print Name of medical care provider _____ Phone (____) _____

Medical care provider's address _____

Medical care provider's city/town _____ State _____ Zip _____

Signature of Physician, APRN or PA _____ Date of Signature: _____



Authorization for the SELF Administration of Medication

BOTH PAGES MUST BE COMPLETED and Signed/Dated in ALL REQUESTED PLACES

Return Signed Copies to EMIA via email (preferred), mail or fax

Completed forms may also be brought to check-in with medication.

Youth Camps administering medications to children shall comply with all requirements regarding the Administration of Medications described in the State Statutes and Regulations. Parents/guardians requesting medication administration to their child shall provide the program with appropriate written authorization(s) and the medication before any medications are administered. **Medications must be in the original container and labeled with child's name, name of medication, directions for medication's administration, and date of the prescription. Over the counter medications as well as prescription medications. ONE medication per form**

Authorized Prescriber's Order for Self-Administration of the Medication Authorized Below (Physician, Dentist, Optometrist, Physician Assistant, Advanced Practice Registered Nurse or Podiatrist):

Name of Student _____ Date of Birth ____/____/____

Address of Child/Student _____ Town _____ State ____ Zip _____

Medication Name/Generic Name of Drug _____ Controlled Drug? Y / N

Condition for which drug is being administered _____

Specific Instructions for Medication Administration _____

Dosage _____ Method/Route _____

Time of Administration _____ If PRN, frequency _____

Medication shall be administered: Start Date: ____/____/____ End Date: ____/____/____

Relevant Side Effects of Medication _____ None Expected

Explain any allergies, reaction to/negative interaction with food or drugs _____

Plan of Management for Side Effects _____

Prescriber's Name/Title _____ Phone Number (____) _____

Prescriber's Address _____ Town _____ State ____ Zip _____

Prescriber's Signature _____ Date ____/____/____

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Parent/Guardian Self-Administration Authorization:

I request that the medication prescribed above be self-administered by my child/student as described and directed above under camp supervision by the camp health director.

I hereby request that the above ordered medication be self-administered by my son/daughter, under the supervision of youth camp personnel and I give permission for the exchange of information between the prescriber camp nurse necessary to ensure the safe administration of this medication. I understand that I must supply the camp with no more than a one month supply of medication (camp only)

Parent/Guardian Signature _____ Relationship _____ Date ____/____/____

Parent /Guardian's Address _____ Town _____ State _____ Zip _____

Home Phone _____ Work Phone _____ Cell Phone _____

To Be Completed by EMIA Health Director or Assistant

Date Received _____

Printed Name of Individual Receiving Written Authorization and Medication _____

Title/Position _____ Signature _____



March, 2019

Dear Parent:

I am writing to inform you about meningococcal disease, a potentially fatal bacterial infection commonly referred to as meningococcal meningitis. New York State Public Health Law (NYS PHL) §2167 and Subpart 7-2 of the State Sanitary Code requires overnight children's camps to distribute information about meningococcal disease and vaccination to all campers who attend camp for 7 or more consecutive nights.

Earl Mosley' Institute of the Arts is required to maintain a record for each camper, signed by the camper's parent or guardian, which documents the following:

- A response to receipt of meningococcal disease and vaccine information;
AND EITHER
- A record of meningococcal meningitis immunization; OR
- An acknowledgement of meningococcal disease risks and refusal of meningococcal meningitis immunization.

Meningococcal disease is rare. However, when it strikes, its flu-like symptoms make diagnosis difficult. Meningococcal disease can cause serious illness such as infection of the lining of the brain and spinal column (meningitis) or blood infections (sepsis). The disease strikes quickly and can lead to severe and permanent disabilities, such as hearing loss, brain damage, seizures, and limb amputation, in as many as one in five of those infected. Ten to 15 percent of those who get meningococcal disease will die.

Meningococcal disease can be easily spread from person-to-person by coughing, sharing beverages or eating utensils, kissing, or spending time in close contact with someone who is sick or who carries the bacteria. People can spread the bacteria that cause meningococcal disease even before they know they are sick.

Anyone can get meningococcal disease, but certain people are at increased risk including teens and young adults 16 – 23 years old and those with certain medical conditions that affect the immune system.

The single best way to prevent meningococcal disease is to be vaccinated. The meningococcal ACWY (MenACWY) vaccine protects against four major strains of bacteria, which cause about two-thirds of meningococcal disease in the United States. The Centers for Disease Control and Prevention (CDC) recommends a single dose of MenACWY vaccine at age 11 through 12 years with a booster dose given at age 16 years. The meningococcal B (MenB) vaccine protects against a fifth strain of meningococcal bacteria, which causes about one-third of meningococcal disease. Young adults aged 16 through 23 years may be vaccinated with MenB vaccine and should discuss the MenB vaccine with a healthcare provider.

Information about the availability and cost of the vaccine can be obtained from your health care provider or your local health department. I encourage you to carefully review the attached Meningococcal Disease Fact Sheet. It is also available on the New York State Department of Health website at

<http://www.health.ny.gov/publications/2168.pdf>. **Please complete the Meningococcal Vaccination Response Form and return it preferably by email to steffenemadance.org or to the address below by June 30.**

Sincerely,

Sheryl Pollard Thomas, EMIA Director



**MENINGOCOCCAL MENINGITIS VACCINATION
RESPONSE FORM**

New York State Public Health Law requires that a parent or guardian of campers who attend an overnight children's camp for seven (7) or more consecutive nights, complete and return the following form to the camp.

Check one box and sign below.

☐ My child has received meningococcal immunization (Menactra or Menveo) within the past 10 years.

Date received: _____

Note: The Centers for Disease Control and Prevention recommend two doses of MenACWY vaccine (Brand names: Menactra, Menveo) for all adolescents 11 through 18 years of age: the first dose at 11 or 12 years of age, with a booster dose at 16 years of age. Adolescents in this age group with HIV infection should get three doses: 2 doses at least 8 weeks apart at 11 or 12 years of age, plus a booster dose at 16 years of age.

If the first dose (or series) is given between 13 and 15 years of age, the booster should be given between 16 and 18 years of age. If the first dose (or series) is given after the 16th birthday, a booster is not needed.

Young adults aged 16 through 23 years may choose to receive the Meningococcal B vaccine series (Brand names: Trumenba, Bexsero). Parents/guardians should discuss the Meningococcal B vaccine with a healthcare provider.

☐ I have read, or have had explained to me, the information regarding meningococcal meningitis disease. I understand the risks of not receiving the vaccine. I have decided that my child will **not** obtain immunization against meningococcal disease.

Signed: _____ Date: _____
(Parent / Guardian)

Camper's Name: _____ Date of Birth: _____

Mailing Address: _____

Parent/Guardian's E-mail Address (optional): _____

**Meningococcal Disease Fact Sheet**

From the New York Department of Health and Bureau of Immunization

What is meningococcal disease? Meningococcal disease is caused by bacteria called *Neisseria meningitidis*. It can lead to serious blood infections. When the linings of the brain and spinal cord become inflamed, it is called meningitis. The disease strikes quickly and can have serious complications, including death. Anyone can get meningococcal disease. Some people are at higher risk. This disease occurs more often in people who are: • Teenagers or young adults • Infants younger than one year of age • Living in crowded settings, such as college dormitories or military barracks • Traveling to areas outside of the United States, such as the “meningitis belt” in Africa • Living with a damaged spleen or no spleen • Being treated with Soliris® or, who have complement component deficiency (an inherited immune disorder) • Exposed during an outbreak • Working with meningococcal bacteria in a laboratory.

What are the symptoms? Symptoms appear suddenly – usually 3 to 4 days after a person is infected. It can take up to 10 days to develop symptoms. Symptoms may include: • A sudden high fever • Headache • Stiff neck (meningitis) • Nausea and vomiting • Red-purple skin rash • Weakness and feeling very ill • Eyes sensitive to light

How is meningococcal disease spread? It spreads from person-to-person by coughing or coming into close or lengthy contact with someone who is sick or who carries the bacteria. Contact includes kissing, sharing drinks, or living together. Up to one in 10 people carry meningococcal bacteria in their nose or throat without getting sick.

Is there treatment? Early diagnosis of meningococcal disease is very important. If it is caught early, meningococcal disease can be treated with antibiotics. But, sometimes the infection has caused too much damage for antibiotics to prevent death or serious long-term problems. Most people need to be cared for in a hospital due to serious, life-threatening infections.

What are the complications? Ten to 15 percent of those who get meningococcal disease die. Among survivors, as many as one in five will have permanent disabilities. Complications include: • Hearing loss • Brain damage • Kidney damage • Limb amputations

What should I do if I or someone I love is exposed? If you are in close contact with a person with meningococcal disease, talk with your health care provider about the risk to you and your family. They can prescribe an antibiotic to prevent the disease.

What is the best way to prevent meningococcal disease? The single best way to prevent this disease is to be vaccinated. Vaccines are available for people 6 weeks of age and older. Various vaccines offer protection against the five major strains of bacteria that cause meningococcal disease: • All teenagers should receive two doses of vaccine against strains A, C, W and Y. The first dose is given at 11 to 12 years of age, and the second dose (booster) at age 16. • It is very important that teens receive the booster dose at age 16 in order to protect them through the years when they are at greatest risk of meningococcal disease. • Talk to your health care provider today if your teen has not received two doses of vaccine against meningococcal strains A, C, W and Y. • Teens and young adults can also be vaccinated against the “B” strain. Talk to your health care provider about whether they recommend vaccine against the “B” strain. Others who should receive the vaccine include: • Infants, children and adults with certain medical conditions • People exposed during an outbreak • Travelers to the “meningitis belt” of sub-Saharan Africa • Military recruits Please speak with your health care provider if you may be at increased risk.

What are the meningococcal vaccine requirements for school attendance? As of September 1, 2016, children entering grades 7 and 12 must be immunized against meningococcal disease strains A, C, W and Y according to the recommendations listed above.

Is there an increased risk for meningococcal disease if I travel? • Meningococcal disease and outbreaks occur in the United States and around the world. The disease is more common in the “meningitis belt” of sub-Saharan Africa. The risk is highest in people who visit these countries and who have prolonged contact with local populations during an epidemic. • To reduce your risk of illness, wash your hands often, maintain healthy habits such as getting plenty of rest and try not to come into contact with people who are sick.

For More Information:

Travel and meningococcal disease: wwwnc.cdc.gov/travel/diseases/meningococcal-disease

Learn more about meningococcal disease: www.cdc.gov/meningococcal/

For more information about vaccine-preventable diseases: www.health.ny.gov/prevention/immunization/



Earl Mosley's Institute of the Arts

an environment where student artists can achieve levels of excellence through positive collaborations

Camp Permit Notice

Please note, that EMIA is required by Nassau County Department of Health to apply for and receive a permit to operate the program. The camp is required to have pre-opening inspection and two unannounced inspections during the program: between July 7 – August 3. If you have any concerns all inspection reports concerning such camps are filed at 200 County Seat Drive, Mineola, NY 11501. On the website there is a brochure entitled “Children’s Camps in New York State.” You may download the pdf that reviews staff credentials, supervision, health, camp safety, etc. We recommend that you review it.